

**VOLUNTEER
BÉNÉVOLES
YUKON**

MEMBERSHIP FORM

One year membership = \$25.00 for organizations/\$10 for individuals
Membership expires January 1st of each year.

« Toutes nos ressources ne sont pas bilingues, mais nous pouvons offrir un service en français! »

Organization/Individual Contact Information

Organization/Individual Name:

Street Address:

Mailing Address: (if different)

Telephone:

Fax:

General Email:

Website:

Type of organization

- Registered non-profit organization
- Non-registered non-profit organization
- First Nation Government
- Municipal Government
- School/College
- Professional association
- Other (please specify):

Area of focus

- Arts & Culture
- Children/Youth
- Community Development
- Education
- Environment/Conservation
- Health Care
- Seniors/Elders
- Social Work
- Sports & Recreation
- Other (please specify):

Key Contacts

1. Name:

Phone:

Title:

Email:

2. Name:

Phone:

Title:

Email:

AGM Voting Rep

AGM Voting Representative: _____

(Please indicate who will represent your organization's vote at our AGM)

Membership Fee

\$10.00 / \$25.00

Please include cash or cheque.

Cheques made payable to Yukon Volunteer Bureau.

Please note: Discounts on training workshops are available to a maximum of 3 people per organization; if you wish to send more than 3 staff members/volunteers to a workshop, we will charge an extra fee per individual at the time of the workshop.

Registration Checklist

With my/our signed registration form I/we have included:

- \$10 / \$25 membership fee
- A completed/updated organization profile (if applicable)
- A complete Volunteer Opportunities listing (if applicable)
- Our organization's brochure (if applicable)

Mailing address:

Volunteer Yukon
305 Wood Street
Whitehorse, Yukon
Y1A 5P7

Fax: (867) 456-4302

Signature of Agreement

I/we have read the attached membership agreement, and understand the roles and responsibilities of both Volunteer Yukon and our organization. I/we will support and uphold Volunteer Yukon's vision and mission.

As a member of Volunteer Yukon, I/we understand that I/we will be able to access VY's general programs and services as well as additional benefits as outlined in the Summary of Programs and Services.

Organization Name: _____

Name: _____ Title: _____

Signature: _____ Date: _____

NOTE ON EMAILS

Volunteer Yukon announces all of its events and shares tips on non-profit/volunteer management through a Yahoo list serve called "NonProfitNet". If you would like to join NonProfitNet to stay updated on our activities, please send an email to Nonprofitnet-yt-subscribe@yahoogroups.com. Your organization may also utilize this service at any time by posting your own announcements and news!

Organization Profile

We are building a directory of organizations that can be searched by potential volunteers when they want to know more about your group or association.

Your organization profile will be placed in this public directory which will be utilized by the hundreds of volunteers that drop in to our office every year.

Organization Name:

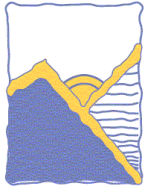
Community:

Category:

What We Do:

Who Our Clients Are:

How Volunteers Can Be Involved:



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ORGANIZATION MEMBERSHIP AGREEMENT

Volunteer Yukon's Vision: A strong Yukon with a strong volunteer spirit!

Volunteer Yukon's Mission: To foster and promote volunteerism throughout the Yukon by providing easy access to resources, training, consultation, and support for individuals and organizations.

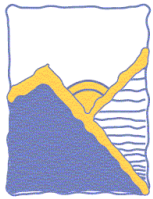
As a member organization of Volunteer Yukon, we understand and agree that:

(1) VOLUNTEER YUKON's role is to:

- Act as a neutral source of information concerning volunteerism for individuals, groups and organizations
- Act as a referral centre for volunteers (**screening and/or records checks and the final decision for placement rests with the member organization**)
- Help the volunteer to realistically assess the amount of time s/he has to give and to emphasize the need for honouring volunteer commitments
- Help organizations to work more effectively with volunteer board members/program volunteers, by offering training, resources, consultation, and other information
- Provide Yukon-wide promotion of an organization's volunteer opportunities
- Encourage citizen participation in community volunteering
- Assist with providing public recognition of the contributions made by Yukon volunteers

(2) OUR organization's responsibilities are to:

- Provide volunteers with a basic orientation:
 - Ensure that volunteers are familiar with the organization's functions, programs, and staff
 - Provide volunteers with clear tasks and expectations
- Provide volunteers with the opportunity to do meaningful work with the skills they offer
- Do regular check-ins to let volunteers know how they are doing
- Support and recognize volunteers for their contributions
- Keep Volunteer Yukon informed about current/on-going volunteer opportunities
- If requested, provide feedback to Volunteer Yukon after a volunteer referral is made



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SUMMARY of PROGRAMS & SERVICES

General Programs and Services

- Community organizations' brochures, etc., made available to the public
- Resource Library (in-house access)
- Training workshops – Lunch & Learn sessions, Board Leadership Training sessions (BLT's), Training Service Requests/Community Training sessions (TSR's), School Council TSR's
- Youth Leadership Training & Skills Development
- Basic non-profit/volunteer management consultation and referral services
- Promotion of volunteer opportunities (word-of-mouth, in-house binders/whiteboard)
- Volunteer celebration events
- Access to NonProfitNet on-line community
- Access to VY's on-line volunteer database:
 - volunteers can post their personal information
 - volunteers can search volunteer opportunities

Membership Benefits

- Discounts on training workshops
- Two free workshops (Lunch & Learn sessions/BLT's)
- Mentoring, coaching, and facilitation services (training fees may apply)
- Resource Library loans (\$25 deposit required)
**Please note that your organization is responsible for replacing any library resources lost or damaged by the borrower.*
- On-line and print media 'community calendar of events' (please advise us of your events)
- Voting privileges at our Annual General Meeting (one voting rep per organization)
- Access to overhead projector, flipcharts, and other tools (a small fee will be charged)
- Access to database of professional consultants
- Access to VY's on-line volunteer database:
 - organizations/individuals can post volunteer opportunities
 - organizations/individuals can search for volunteers